

**TREASURE STATE ENDOWMENT PROGRAM (TSEP)  
REQUEST FOR FUNDS FORM**

<b>SECTION I - TSEP RECIPIENT INFORMATION</b>				
TSEP CONTRACT NUMBER		DRAWDOWN NUMBER		TOTAL AMOUNT REQUESTED
NAME AND ADDRESS OF TSEP RECIPIENT:		MAKE DEPOSIT PAYABLE TO:   ACCOUNT & ABA (Routing) NUMBERS:		
<b>SECTION II - FINANCIAL INFORMATION</b>				
	A Amount Budgeted	B Amount Expended Prior To This Draw	C Amount Requested	D Balance Remaining After This Draw
1. TOTAL ADMINISTRATION BUDGET *				
2. Percent	% of Total Grant	% of Column A		
3. TOTAL ACTIVITY BUDGET *				
4. Percent	% of Total Grant	% of Column A		
5. TOTAL TSEP BUDGET				
* See attached Uniform Status of Funds Spreadsheet for individual budget line items.	<b>FOR DOC USE ONLY:</b>		Total Amount Requested	\$
			Less 2% Retainage On Final Drawdown	\$
			Adjusted Amount Requested	\$
REMARKS:				
<b>SECTION III - LOCAL APPROVAL</b>				
DATE:	SIGNATURE		TITLE	
DATE:	COUNTERSIGNATURE		TITLE	
<b>SECTION IV - DOC APPROVAL</b>				
EXPENDITURES ARE REASONABLE, APPROPRIATE _____ FINANCIAL NUMBERS, SIGNATURES CORRECT _____ CONSISTENT WITH PRECEDING DRAW, SBAS _____ BUDGET AMENDMENT APPROVED _____		APPROVED BY:  TITLE:  DATE:		